

*Last updated: December 16, 2018*

## **Privacy Policy**

**Deciport LLC** ("**Deciport**", "**we**", "**our**" or "**us**") is concerned about your privacy, and we want to familiarize you with how we collect, use, and disclose your information. This Privacy Policy describes our practices in connection with information which we collect through the Deciport website, HTML-formatted email messages that we send to you or receive from you, and when we provide you our Services (as defined in the Terms of Use).

If you have any questions or comments about the Privacy Policy or our privacy practices, please contact us at [contact@deciport.com](mailto:contact@deciport.com).

Terms not defined in this Privacy Policy are defined in our Terms of Use, available at: [www.deciport.com/termsfuse](http://www.deciport.com/termsfuse).

1. **Acceptance of terms.** By using our Services, you agree with all terms of this Privacy Policy. PLEASE DO NOT USE OUR SERVICES IF YOU DISAGREE WITH ANY PART OF THIS PRIVACY POLICY.
2. **Your Information.** We collect and process certain information about our Customers and their actions:
  - a. **Personal Information.** We may store and process a small amount of your Personal Information; that includes:
    - name;
    - e-mail address;
    - street address;
    - phone number;
    - order details and history.

You may also provide us with certain information regarding your activities and plans that may be required to provide you with our Services. We treat such information, as well as your Personal Information, strictly confidentially, and we do not sell, publish, or otherwise share it with any third parties, unless specified otherwise in the terms of the Agreement, and unless we need to share some of your information with our affiliates for purposes of providing our Services to you.

- b. **Your e-mail address.** You agree that you will provide us with your valid, current e-mail address, both at the time of your registration with us and from time to time as your e-mail address changes.
    - c. **Payment Information.** The information required to process your online payment for the Services is stored, processed, and handled entirely by a third-party provider of payment services. We do not store your debit/credit card information.

- d. **Third-party Websites.** Our website may include links to third-party websites, plug-ins, and applications. Clicking on those links may allow third parties to collect or share data about you. We do not control these third-party sites or applications, and are not responsible for their privacy statements, policies, or terms. When you leave our website, we encourage you to read the privacy notices, policies, and terms of every other site which you visit.
- e. **Cookies.** Cookies are unique identifiers that we transfer to your device to enable our systems to recognize your device. Cookies help us to improve the offered services and make use of our services more convenient. We collect data on how users interact with our website. In addition, we collect information from your computer or device, such as the IP address, browser you are using, and language settings. The information is used for statistical purposes to improve our website and to display custom content for the customer.

You can prevent your web browser from accepting new cookies or disabling cookies altogether. The “Help” feature on most browsers contains those settings. If you block or otherwise reject our cookies, you may not be able to add items to your shopping cart or proceed to checkout.

Using or deactivating cookies is your choice.

- 3. **Consent to disclosure.** You acknowledge and agree that we may disclose Your Information if required to do so by law or in the good faith belief that such disclosure is reasonably necessary to: (a) comply with a current judicial proceeding, a court order or legal process served on us, (b) enforce this Agreement; (c) protect the rights, property or personal safety of our company, its members, agents, employees, users, and the public; or (d) enable the transfer or sale to another entity of all or substantially all assets in the line of business to which this Agreement relates, or upon any other company reorganization, subject to the promises made in this Agreement. We also may disclose any information about you to law enforcement or other government officials as we, in our sole discretion, believe necessary or appropriate, in connection with an investigation of fraud or other activity that is illegal or that we believe may expose us or you to legal liability.
- 4. **GDPR Compliance.** At Deciport, we make good faith efforts to comply with the European Union General Data Protection Regulation ("**GDPR**"). We provide the following "**GDPR Statement**", which is supplemented by our "**GDPR Privacy Notice**" (attached to Terms of Use as **Schedule 1**):
  - a. At Deciport, we recognize the sensitive nature of the personal data we collect and the importance of protecting it. The GDPR requires us to obtain consent from European Union ("**EU**") residents before storing and using their data in any way. It also entitles them to access their data and ask for it to be removed and forgotten from any databases on request.
  - b. We never abuse your information. You have a right to consent to how Deciport uses your data. Along with consenting, you also have the right to withdraw your consent. Below is a list of the data points we collect:

- name;
  - e-mail address;
  - street address;
  - phone number;
  - order details and history;
  - other information regarding your travel plans and activities required to provide you with our Services.
- c. Below is a list of ways in which we may use your data, list of your privileges and how you can exercise these privileges and rights included with GDPR:
- d. Your data is used for processing your orders, providing our Services, sending marketing e-mails such as newsletters or informational updates about Deciport and our special offers.
- e. Your data is stored for an indefinite matter of time if you do not notify us with your request to remove it via the methods described below. In the case that we try to contact you and your e-mail address is no longer viable, your information will be declared inactive and we will not continue to attempt contact. If your contact information is updated with viable information, our records will be declared active as long as you have not exercised your right to revoke consent or be forgotten.
- f. Under GDPR, you have the right to ask for all the data collected on you. Your data is stored in a secure database. It will take up to 72 hours to retrieve and send you collected data. The data will be provided in the form on a spreadsheet and sent via e-mail.
- g. Your right to be forgotten refers to your right to have your information wiped from our database. If you wish for your information to be removed please email us at [contact@deciport.com](mailto:contact@deciport.com) and we will confirm your information is removed via e-mail within 72 hours.
- h. If you wish to submit a formal complaint against how your data is being used, collected, or stored by us, contact us at [contact@deciport.com](mailto:contact@deciport.com) .
- i. If you have consented to receive messages from us and need to revoke that consent, please contact us at [contact@deciport.com](mailto:contact@deciport.com) and we will update our records and ensure your data is not stored. We will confirm your withdrawal via personal e-mail within 72 hours.
5. **Use of Your Information.** We use the information we collect about you:
- To respond to your inquiries and fulfill your requests;
  - To keep a record of your contact information and correspondence and use it to respond to you via e-mail or other means of communication;
  - To send administrative information, for example information regarding the Services and changes to our terms, conditions, and policies;

- For our business purposes, such as data analysis, audits, fraud monitoring and prevention, enhancing, improving or modifying our Services, identifying usage trends, determining the effectiveness of our promotional campaigns, and operating and expanding our business activities;
- As we believe to be necessary or appropriate: (a) under applicable law, including laws outside your country of residence; (b) to comply with legal process; (c) to respond to requests from public and government authorities including public and government authorities outside your country of residence; (d) to enforce our Terms of Use; (e) to protect our operations or those of any of our affiliates; (f) to protect our rights, privacy, safety or property, and/or that of our affiliates, you, or others; and (g) to allow us to pursue available remedies or limit the damages that we may sustain.

6. **Disclosure of Your Information.** We may disclose information we collect about you:

- To our affiliates and partners for purposes described in this Privacy Policy, consistent with our goal of providing confidentiality and the highest level of service;
- To our third-party service providers that provide services such as Website hosting, Website-related consulting and monitoring, data analysis, information technology and related infrastructure, customer service, e-mail delivery, auditing, and other similar services;
- To a third party (whether affiliated or unaffiliated with us) in the event of any reorganization, merger, sale, joint venture, assignment, conveyance, transfer, or other disposition of all or any portion of our business, assets or interests (including in connection with any bankruptcy or similar proceedings);
- As we believe to be necessary or appropriate: (a) under applicable law, including laws outside your country of residence; (b) to comply with legal process; (c) to respond to requests from public and government authorities including public and government authorities outside your country of residence; (d) to enforce Terms of Use; (e) to protect our operations or those of any of our affiliates; (f) to protect our rights, privacy, safety or property, and/or that of our affiliates, you or others; and (g) to allow us to pursue available remedies or limit the damages that we may sustain. You authorize us to disclose any information about you to law enforcement or other government officials as we, in our sole discretion, believe necessary or appropriate, in connection with an investigation of fraud or other activity that is illegal or may expose us or you to legal liability. Without your affirmative consent, we do not sell, rent, or otherwise share your personally-identifiable information with other third parties, unless otherwise required as described above.

7. **Security.** We endeavor to use reasonable organizational, technical, and administrative (organizational) measures to protect Your Information within our organization. Unfortunately, no data transmission or storage system can be guaranteed to be 100% secure. If you have reason to believe that your interaction with us is no longer secure (for example, if you feel that the security of any account you might have with us has been compromised), please immediately notify us of the problem by contacting us in accordance with this Privacy Policy.

It is important for you to protect against unauthorized access to your password and to your computer.

8. **Your choice regarding our use of Your Information for marketing purposes.** If you no longer want to receive marketing-related e-mails from us on a going-forward basis, you may opt-out from receiving these marketing-related e-mails by contacting us by e-mail at [contact@deciport.com](mailto:contact@deciport.com). We will try to comply with your request(s) as soon as reasonably possible. Please note that if you do opt-out of receiving marketing-related e-mails from us, we may still send you important administrative messages, and you cannot opt-out from receiving administrative messages.
9. **How you can change or suppress Your Information.** You may request to correct, update, suppress, or otherwise modify, any of Your Information that you have previously provided to us, or object to the use or processing of such information by us. In your request, please make clear what information you would like to have changed; whether you would like to have Your Information suppressed from our database or otherwise modified; or let us know what limitations you want to place upon Your Information. For your protection, we may only implement requests with respect to Your Information associated with the particular e-mail address that you use to send us your request, and we may need to verify your identity before implementing your request. We will try to comply with your request as soon as reasonably possible. Please note that we may need to retain certain information for recordkeeping purposes, and there may also be residual information that will remain within our databases and other records, which will not be removed.
10. **Retention period.** We will retain Your Information for the period necessary to fulfill the purposes outlined in this Privacy Policy, unless a longer retention period is required or permitted by law. We will retain in our files information you may have requested us to remove if, in our discretion, retention of the information is necessary to resolve disputes, troubleshoot problems, or to enforce the Terms of Use. Furthermore, your information is never completely removed from our databases due to technical and legal constraints (for example, we will not remove your information from our back up storage).
11. **Cross-border transfer.** Your Information may be stored and processed in any country where we have facilities or in which we engage service providers, and by using our Services you consent to the transfer of information to countries outside of your country of residence, including the United States, which may have different data protection rules than those of your country.
12. **Sensitive information.** Please do not send us, and do not disclose, any sensitive information (*e.g.*, Social Security numbers, information related to racial or ethnic origin, political opinions, religion or other beliefs, health, criminal background, or trade union membership) on or through e-mail or otherwise to us.
13. **Updates to this privacy policy.** We may change this Privacy Policy. Please take a look at the “*Last Updated*” legend at the top of this Privacy Policy to see when this Privacy Policy was last revised. Any changes to this Privacy Policy will become effective when we post the revised Privacy Policy on our Website. Your use of our Services after those changes means that you accept the revised Privacy Policy.

14. **Dispute Resolution.** Any dispute, claim, or controversy arising out of or relating to this Privacy Policy or previous Privacy Policy statements shall be resolved through negotiation, mediation, and arbitration as provided under our Terms of Use.
15. **Entire agreement.** This Privacy Policy hereby incorporates by reference any additional terms that we post on our Website (including, without limitation, our Terms of Use) and, except as otherwise expressly stated herein, this Privacy Policy is the entire agreement between you and us relating to the subject matter herein and supersedes any and all prior or contemporaneous written or oral agreements or understandings between you and us relating to such subject matter.
16. **Contacting us.** If you have any questions about this Privacy Policy, please contact us via e-mail at [contact@deciport.com](mailto:contact@deciport.com).

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